

La Crosse USD 395  
Regular Board Meeting  
Monday, July 18, 2022

The board of education held the regular monthly meeting on Monday, July 18, 2022 at 6:00pm. Members present: John Irvin, Harland Werth, Aaron McGaughey, Sandy Showalter, Glenn Herrman and Curtis Randa. Principal Jon Webster, Superintendent Bill Keeley, Deputy Clerk Helen Showalter and Steve Shogren & Bret Shogren were also present.

Sandy Showalter moved, seconded by Aaron McGaughey to approve the June 13, 2022 & June 29, 2022 minutes. Motion passed. 5-0

Harland Werth arrived at 6:02pm.

#### Nominations

President Irvin requested nominations for Board President. Aaron McGaughey nominated John Irvin with Glenn Herrman seconding the nomination. Sandy Showalter moved nominations cease and a unanimous ballot be cast for John Irvin as President. Curtis Randa seconded the motion. Motion carried unanimously. 6-0

Request for Vice-President nominations: Harland Werth nominated Aaron McGaughey for Vice President, Sandy Showalter seconded the nomination. Sandy Showalter moved nominations cease and a unanimous ballot be cast for Aaron McGaughey for Vice President. Curtis Randa seconded the motion. Motion carried unanimously. 6-0

#### Agenda

Glenn Herrman moved, seconded by Curtis Randa to approve the July 2022 agenda. Motion carried unanimously. 6-0

#### Consent Agenda

Curtis Randa moved, seconded by Glenn Herrman to approve by consent items in the agenda that are identified as A-Q and to table item H. Motion passed. 6-0

#### Stifel Public Finance

Presentation was given by Steve and Bret Shogren with Stifel Public Finance. Information was given about a bond issue. They included rates, different financial options and what to expect when moving forward. They then left the meeting.

#### Parking Lot

Sandy Showalter moved to accept the bid from South Central Sealing & Paving and use the Slurry Seal for the high school parking lot. Aaron McGaughey seconded it. Motion carried 5-1 JI

#### High School Academic Proposal

In the June 2022 meeting Rachel Holopirek presented the board with a proposal of using an Academic Recognition Point System based on Laude Honors Points for graduating students. The honor system would be implemented for the incoming Freshman, Class of 2026. Glenn Herrman made the motion to accept the academic proposal and Harland Werth seconded it. Motion carried. 6-0

#### Resolutions

### **RESOLUTION TO WAIVE THE ANNUAL REQUIREMENT OF GAAP AND FIXED ASSET ACCOUNTING**

Mr. President, I Aaron McGaughey move the adoption of the following resolution:

#### **RESOLUTION**

WHEREAS the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2022 to be prepared in conformity with the requirements of K.S.A. 75-1120a are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the board, the unified school district, or the members of the general public of the district; and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the said district which required financial statements and financial reports to be prepared in conformity with KSA 75-1120a(a) said act for the school year ending June 30, 2022;

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, in regular meeting duly assembled the 18<sup>th</sup> day of July, 2022, that said board request the Director of

Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) said law as they apply to the unified school district No. 395 for the school year ending June 30, 2023 ; and

BE IT FURTHER RESOLVED that the said board shall cause its financial statement and financial statements and financial reports of the said district to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

Motion seconded by Sandy Showalter. Motion carried unanimously. 6-0

**RESOLUTION FOR RESCINDING POLICY  
STATEMENT FOUND IN FY 2021-2022  
BOARD MINUTES**

Mr. President, I Sandy Showalter, move the adoption of the following resolution

**RESOLUTION**

Be it resolved that all policy statements found in the minutes of this board of education prior to July 17, 2022 be rescinded, and that the board of education adopt the policy manual as presented and recommended by the superintendent of schools, to govern this school district during the 2022-2023 school year, subject to periodic review, amendment, and revision by the board of education.

Seconded by Glenn Herrman. Motion carried unanimously. 6-0

**RESOLUTION  
to ESTABLISH ACTIVITY FUNDS / GATE RECEIPT ACCOUNTING**

I Glenn Herrman move to approve the following Resolution:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and

WHEREAS, Kansas law authorizes the establishment of school activity funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that an activity fund designated respectively as the Middle School, High School and Elementary School Activity Fund is created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics and other board approved student extra-curricular activities.

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district.

Funds in the Activity Fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply.

Adopted this 18<sup>th</sup> day of July, 2022, by the Board of Education of Unified School District No. 395, Rush County, Kansas.

Motion seconded by Curtis Randa. Motion carried unanimously. 6-0

**RESOLUTION  
PETTY CASH FUNDS**

I, Aaron McGaughey move the following:

WHEREAS, The Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the creation of a petty cash fund is an efficient method to pay for needed expenditures in emergencies.

WHEREAS, Kansas law authorizes the establishment of petty cash funds;

THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that a petty cash fund, in the amount of \$500 shall be established at the La Crosse Middle School, \$500 shall be established at the La Crosse Elementary School and \$1000 shall be established at the La Crosse High School.

The fund shall be administered by the Building Principal. The principal shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer a petty cash fund shall be bonded by the school district.

The Petty Cash Fund shall be replenished by payment from the appropriate funds of the school district. The fund shall be kept separate from all other funds. The fund shall be maintained at the \$500, \$500 and \$1000 amount respectively. According to K.S.A. 72-8208.

Motion seconded by Sandy Showalter.

Adopted this 18<sup>th</sup> Day of July, 2022, by the Board of Education of Unified School District No. 395, Rush County, Kansas. Motion carried unanimously. 6-0

### **RESOLUTION TO ESTABLISH HOME RULE**

Mr. President, I Harland Werth move the adoption of the following resolution:

WHEREAS, the Board of Education of Unified School District No. 395, Rush County, Kansas, has determined that the exercise of powers granted by the legislature is of benefit to the board and local patrons; and

WHEREAS, Kansas law authorizes the board to transact all school district business; and WHEREAS, the board intends to adopt policies that the board deems appropriate to perform its constitutional duty to maintain, develop and operate local public schools; and

WHEREAS, the board acknowledges that the power granted by law shall not be construed to relieve the board from any obligations to comply with state law; and

WHEREAS, the board acknowledges that the powers granted by law and this resolution shall not be construed to relieve any other unit of government of its duties and responsibilities prescribed by law; and

WHEREAS, the board acknowledges that the powers granted by law do not create any responsibility on the part of the district to assume the duties or responsibilities that are required of another unit of Government;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 395, Rush County, Kansas, that the board shall exercise the power granted by law and by this resolution.

ADOPTED by the Board of Education of Unified School District No. 395, Rush County, Kansas, the 18<sup>th</sup> day of July, 2022.

Motion seconded by Glenn Herrman. Motion carried unanimously. 6-0

#### **Govern Relations**

Glenn Herrman was appointed as the KASB Government Relations Representative.

#### **Dist Insurance**

Aaron McGaughey moved, seconded by Harland Werth to approve the following as 2022-23 insurance carriers: Farm Bureau Ins. – boiler, notary E & O, treasurer, clerk and employee bonds; KASB – workers compensation; Rush Co. Ins. – property, liability, instruments etc.; State Farm Ins. – vehicles. Motion carried unanimously. 6-0

#### **Child Nutrition Program**

Sandy Showalter made the motion to participate in the National Child Nutrition Program. John Irvin seconded it. Motion passed. 6-0

#### **Policy Updates**

First reading of policies to be reviewed by each member of the board. Updated policies include: BBE Attorney; BDA Developing, Adopting, Amending, and Repealing Board Policy; BG Memberships; CEC Superintendent Recruitment; CM Policy Implementation; CMA Administrative Rules and Regulations; DB Budget Planning; DC Annual Operating Budget; DFAB Standard of Conduct for Federally Funded Contracts; DFAC Federal Fiscal Compliance; DJFAB Administrative Leeway; EBA Insurance Program; ED Student Transportation Management; EDAA School Buses and Vehicles; FC Memorials, Funerals and Naming of District Facilities; GAA Goals and Objectives; GBRJ Substitute Teaching; GCIA Evaluation of Coaches and Sponsors; GCRG Leaves; IB School Site Councils; IDEA Student Privacy Policy; IF Textbooks Instructional Materials and Media Centers; IIA Performance-Based Credit; IIBGB Online Learning Opportunities; ING Animals and Plants in the School; JA Goals and Objectives; JBC Enrollment; JBE Truancy; JCAC Interrogation and Investigations; JGCD Health Screenings; JGFF Student Transportation; JGG Transportation; JHC Student Organization; KB Public Information Programs; KBA District or School Websites; KGA Use of District Personal Property and Equipment; KGC Bullying by Parents; GAAF ESI Documentation

#### **Building Handbooks**

Curtis Randa made the motion to approve the presented building handbooks. Sandy Showalter seconded it. Motion carried unanimously. 6-0

#### **Classified Handbook**

Glenn Herrman made the motion and seconded by Sandy Showalter to approve the presented Classified Handbook. Motion passed. 6-0

#### **Supplementals**

Sandy Showalter made the motion and seconded by Aaron McGaughey to approve the additional supplements as presented. Motion passed. 6-0

Budget

2022-2023 Budget information and a RNR update was discussed.

Report

Superintendent Keeley presented monthly information. Principal Webster also gave a monthly building report.

Administration Contracts

Glenn Herrman moved, seconded by Aaron McGaughey the board go into executive session to discuss administrative pursuant to the data relating to personnel and individuals right to privacy under KOMA, with the right to invite the Administration and/or Board Clerk as needed from 8:25 until 8:40 pm. This executive session is being held to protect the individuals right to privacy. Motion carried unanimously. 6-0 The board returned to open session at 8:40 p.m.

Glenn Herrman moved, seconded by Aaron McGaughey the board go into executive session to discuss administrative pursuant to the data relating to personnel and individuals right to privacy under KOMA, with the right to invite the Administration and/or Board Clerk as needed from 8:40 until 8:50 pm. This executive session is being held to protect the individuals right to privacy. Motion carried unanimously. 6-0 The board returned to open session at 8:50 p.m.

Harland Werth moved, seconded by Curtis Randa the board go into executive session to discuss administrative pursuant to the data relating to personnel and individuals right to privacy under KOMA, with the right to invite the Administration and/or Board Clerk as needed from 8:50 until 9:00 pm. This executive session is being held to protect the individuals right to privacy. Motion carried unanimously. 6-0 The board returned to open session at 9:00 p.m.

Harland Werth moved, seconded by Curtis Randa the board go into executive session to discuss administrative pursuant to the data relating to personnel and individuals right to privacy under KOMA, with the right to invite the Administration and/or Board Clerk as needed from 9:00 until 9:05 pm. This executive session is being held to protect the individuals right to privacy. Motion carried unanimously. 6-0 The board returned to open session at 9:05 p.m.

Sandy Showalter moved, seconded by Aaron McGaughey the board go into executive session to discuss administrative pursuant to the data relating to personnel and individuals right to privacy under KOMA, from 9:05 until 9:10 pm. To include Principal Webster and Superintendent Keeley. This executive session is being held to protect the individuals right to privacy. Motion carried unanimously. 6-0 The board returned to open session at 9:10 p.m.

Glenn Herrman moved, seconded by Curtis Randa to approve the administrative pay as presented pending confirmation from the Insurance Company. Motion carried unanimously. 6-0

Upcoming meeting is scheduled for August 15, 2022 and September 14, 2022.

Meeting adjourned at 9:18pm.

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BOARD PRESIDENT

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BOARD CLERK